

CANTONMENT BOARD, BAKLOH
P.O: BAKLOH CANTONMENT, DISTRICT-CHAMBA (H.P)-176301
EMPLOYMENT NOTICE

Bakloh Cantonment Board invites applications from eligible Indian citizens, having the requisite qualification for the following posts. The candidates can download the application form and all other details from website <http://cbbakloh.org> or <http://cbdalhousesie.org>.

Sr.No	Name of post	No of vacancy/ Reservation	Pay Band+ Grade Pay	Age limit as on 15 April 2016	Minimum Essential Qualification
1	Tax Collector	01 UNRESERVED	Rs.5910-@3%-20200 + Grade pay 1900	18-25 Years (Upper age Relaxable for SC/ST=05 years OBC(Non - creamy layer)=03 years & Other category as per Govt rules	(i) Should have passed 10+2 examination or its equivalent from a recognized Board of School Education/ University. (ii) Should possess a minimum speed of 30 words per minute in English typewriting and 25 words per minute in Hindi Typewriting on computer.

TERMS & CONDITIONS

1. The Cantonment Board, Bakloh is an Autonomous/Statutory local body under the administrative control of Ministry of Defence, Government of India and employees of the Board are governed by Cantonment Fund Servant Rules, 1937.
2. **The last date for receipt of completed Application form along with required documents: 15 April 2016.** And candidates living for far flung areas i.e. Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Laddakh sub-division of Jammu & Kashmir, Lahaul and Spiti district and Pangi region of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep, will be **30th April 2016**. Applications received after the due date of receipt will not be considered under any circumstances. Incomplete applications or application received without any of the enclosures shall be rejected.
3. Attached self attested copies of date of birth, educational certificate, SC/ST/OBC(Non creamy layer) certificate, One self addressed envelopes of size(5'x11") with postal stamp

of Rs.40/-, Two recent passport size color photographs of candidate (with clear quality, one pasted on application & one attached with application) and original Demand Draft/ Indian Postal Order along with duly filled application.

4. Application fee **Rs.300/-** drawn in the favour of **Chief Executive Officer, Bakloh Cantonment** payable at [**PNB –BAKLOH, OR SBI-KAKIRA, Branch /IPO payable at Sub-Post Office-Bakloh**. The name of candidate with address should be mentioned at the back of demand draft with blue/ black ink. The fee is non-refundable / non-adjustable. **SC/ST Categories need not send DD/IPO but should submit self attested copy of SC/ST certificate in support**. Demand Draft/ Postal order of rejected applications will not be refunded.
5. The application may be sent addressed to **Chief Executive Officer, Office of the Cantonment Board, P.O: Bakloh Cantt-176301 District- Chamba (Himachal Pradesh)** through **Registered/Speed posts**.
6. Eligible Candidates will be called to appear for written test /skill test and Date, time, venue of the written/skill test will be separately intimated to the candidates. **No TA/DA will be admissible for attending written/skill Test** as the case may be. Candidate will have to stay at his/her risk/cost own arrangements. **Candidates are advised to bring their original certificate at the time of written/Skill test.**
7. Candidates are advised to see the websites <http://cbbakloh.org> or <http://cbdalhousie.org> regularly, as any addendum/corrigendum will be published on the said websites.
8. The list of accepted/rejected applications will be displayed on the above mentioned websites.

No: CBB.

Daman Singh (IDES)
Chief Executive Officer, Bakloh

RECRUITMENT PROCEDURE

1. **CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINATION:**

The Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely **provisional** subject to satisfying the prescribed eligibility conditions. Mere issue of Admit Card to the candidate will not imply that his/her candidature has been finally cleared by the Cantonment Board, Bakloh. **Candidates are advised to bring their original certificates and hall ticket at the time of written/Skill test.**

2. **SELECTION PROCEDURE:-**

Selection will be made on the basis of screening /skill test conducted by Appointing Authority of Cantonment Board, Bakloh. Qualifying passing marks for screening test will be 45 marks. **Candidates who obtained qualifying passing marks in Screening(written) test will be allow for skill test only.** Candidate having typewriting speed on computer both Hindi and English is less than 25 words per minute/ 30 words per minute will not be consider for selection.

SCREENING TEST	MARKS/TIME	Minimum Qualifying passing marks require in screening test	Penalty for wrong answers	SELECTION OF CANDIDATE
Written Exam (Objective Type)	75 Marks / 60 minutes (+1 marks for each correct answer)	35 Marks	-0.25 Marks Negative marking for each incorrect answer	Highest scorer of Written Test and qualifying Skill test will be selected for the Post. In case of two or more candidates scoring same marks, candidate with higher age will be considered
Skill Test (Typewriting– both Hindi/English on computer)		Typing speed of 30 words per minute in English and 25 words in Hindi		
TOTAL	75			

3. **SYLLABUS FOR WRITTEN EXAMINATION:**

Questions related current events of national and international importance, History of India and Indian National Movement, Indian Polity and Governance, General science/Maths, Comprehension, Logical reasoning and analytical ability, General mental ability.

4. Screening (Written) Test result shall be put on the notice Board of Cantonment Board on the same day. Final result shall be declared after skill test. The decision of appointing authority shall be final.

5. **MOBILE PHONES BANNED:** Mobile phones, pagers or any other communication devices will not be allowed inside the premises where the examination will be conducted.

6. Candidates are advised not to bring any valuable/costly items to the Examination Halls, as safe-keeping of the same cannot be assured. Cantonment Board, Bakloh will not be responsible for any loss in this regard.

7. **No TA/DA will be admissible for attending written/skill Test as the case may be. Candidate will have to stay at his/her risk/cost own arrangements.**

Daman Singh (IDES)
Chief Executive Officer, Bakloh

CANTONMENT BOARD, BAKLOH, (DISTRICT-CHAMBA) HIMACHAL PRADESH
Application for the post of “TAX COLLECTOR”

1. **Hall Ticket No.** _____ (Filled by Office)
 DD/IPO No. _____ dt _____
 Name of issuing Bank/PO _____
 (Note: Candidate name & address mentioned back of the draft etc)
2. Name of Candidate _____
(In Block letter)
3. Father/Husband's Name _____
4. Date of Birth

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 (DDMMYYYY)
5. Gender: _____ 6. Nationality: _____
7. Category: General/ Schedule Cast /Schedule Tribes / OBC (Non creamy layer)
(Tick any one appropriate category & Attach Copy of certificate of SC/ST/OBC)
8. Address for correspondence : _____

9. Contact No.(s) if any. _____
10. Qualification (Self attested copy of proof shall be enclosed)

Affix your recent passport size Photograph
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Examination Passed	Passing Year	Subject	Board/University	Marks obtained / Total marks	Division
10 th (Matric)					
10+2 (Intermediate)					

DECLARATION

I hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect, at any stage, my candidature will stand automatically cancelled.

Place :- _____

Date :- _____

(Signature of the Candidate)